



## E-Rate Discount Election Form

I (Authorized Applicant Representative), \_\_\_\_\_, certify that (School/Library Name) \_\_\_\_\_ elects the following option for E-Rate discounts and agree that this E-Rate Discount Election Form is part of a legally binding Service Order between my organization and Spectrum Enterprise (Charter Communications).

*(Please only check one)*

**BEAR (Billed Entity Applicant Reimbursement, FCC Form 472)**

Reimbursement requested by Applicant resulting in a direct ACH Reimbursement from USAC to Applicant. No monthly discounts deducted from Service Provider invoices.

**SPI (Service Provider Invoice, FCC Form 474)\***

Reimbursement requested by Service Provider. Monthly discounts deducted from Service Provider Invoices.

*\*SPI discounts will commence as soon as FCDL is completed by USAC and FCC Form 486 is certified. Applicants are welcome to short pay their Spectrum Enterprise invoices accordingly without penalties until FCDL is completed by USAC. In the event that USAC has not completed FCDL by July 1<sup>st</sup> of the following funding year, Spectrum Enterprise requests the Applicant complete full payment for the funding year that is pending approval. Once USAC completes FCDL approval Spectrum Enterprise can complete the SPI discounts and process a subscriber refund.*

This form is due to Spectrum Enterprise no later than June 20<sup>th</sup> prior to the respective funding year which begins on July 1<sup>st</sup>. If no election is made prior to this date, the Applicant will be deemed to have chosen the BEAR method for the upcoming funding year.

Once SPI or BEAR has been chosen, this election will apply to all services provided to customer for the duration of the service agreement unless the applicant notifies Spectrum Enterprise in writing. Such notifications must be completed by June 20<sup>th</sup> prior to the given funding year to be effective.

Your Spectrum Enterprise (Charter Communications) Service Provider Identification Number (SPIN) is 143050436. If your Form 471 was filed under a different SPIN, please submit a corrective SPIN change request to USAC.

In accordance with program guidelines, applicants selecting the BEAR method are required to pay their bill in full and applicants selecting the SPI method are required to pay the non-discounted portion of the cost of the goods and services to their service provider. Service providers are required to bill applicants for this non-discounted portion. Spectrum Enterprise retains the applicant's reimbursement request on file per FRN, per funding year in accordance with USAC compliance.

**California Applicants:**

Please check box if CTF Eligible.

**CTF Application Number** \_\_\_\_\_

If available, please provide a copy of your CTF application letter with the E-rate Discount Election Form.



(All Fields Required)

Funding Year: \_\_\_\_\_ BEN: \_\_\_\_\_ School/Library Name: \_\_\_\_\_

Account Number	Service Location Name and Address	471 Application Number	FRN



Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

School/Library Name: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this form by one of the following methods:**

Email: [DLGSPDept@charter.com](mailto:DLGSPDept@charter.com)

Fax: 704-697-4515

*(Do not write below this line)*

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Internal Use Only

Date Received: \_\_\_\_\_

Processed By: \_\_\_\_\_