# NEUSTAR OMS ANALYTICS

User Guide



# What is OMS analytics?

OMS Analytics is a reporting tool that can be used to get On-Demand and Scheduled Reports as needed

## **Purpose and guidelines:**

The purpose of this document is to provide guidance on how to pull reporting within OMS Analytics.

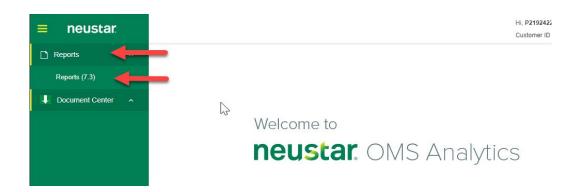
Note: These are canned reports. The only options available will be within the dropdown list of parameters.



# How to pull reporting

From Neustar Exchange home screen select **OMS ANALYTICS** 

Select Reports in the left panel, then Reports (7.3)



From the top Menu you have the option to click on UOC Marketplace Buyer or Order Insights Connect

neustar	SYFT_E2E / Intellic	us Report			Hi, P2192422	0
- noustai.					Customer ID	SYFT_E2E
Reports						
	[My Reports]	Published Reports	🗀 Order Insights Connect	UOC Marketplace Buyer		
Reports (7.3)	My Recent Repo	rts				¢
Jocument Center						*
	Sr.No.	Report Name		Category Nar	ne	Т
						-
	4					+
						View All ⇒



Clicking on **UOC Marketplace Buyer** or **Order Insights Connect** and a list of Canned Reports will display under **Report Listing.** Select the report to pull and it will open to the **Report Parameters**.

= neustar	SYFT_E2E / Intellicus Report	Hi, P219 Custome
Reports ^	▼ Reports	
Reports (7.3)	[I] [My Reports] Q [Published Reports] I Order Insights Connect UOC Marketplace Buyer Report Listing	
Document Center ^	(Root) / UOC Marketplace Buyer	
	Name Last Modified Date	
	O Error Report - UOC 11/03/2021 06:01:29	
	O Interval Report - UOC 11/03/2021 06:01:29	
	Order History Report 09/01/2022 02:40:46	
	Order Status Report 09/01/2022 02:40:46	
	O Trending Report for Completions - UOC 11/03/2021 06:01:30	

The Report Parameter page will display different fields with drop down options. Select all that applies then click Run Now at the bottom right

SYFT_EZE / Intellicue Report	H, P2192422 O	
	Customer ID SYFT_E2E	
# Reports		
🔯 [My Reports] 🔍 [Published Reports] 📮 Order Insights Connect 📮 UOC Marketplace Buyer		
Report Parameters		
Order Status Report :		
Product Name : Universal Name :		
0 selected 0 selected		
Application : Activity :		
ASR		
Initial Create Date From : Initial Create Date To :		
Initial Submit Date From : Initial Submit Date To :		
Completed Date Trom : Completed Date To :		
Current Status : Status Date From :		
0 selected		
Status Date To : Owner :		
0 selected		
Requested By : Last Submitted By :		
0/50 0 selected		
Submission Method : Force Submit :		
· · ·		
0 selected 0 selected		
Customer Order ID : UOC Order ID :		
0/25 0/25		
Seller : End User Name :		
0 selected 0/30		
Columns to display :		
0 telected		
V MIRANIN		
	Run Now -	14



After the Run is completed, it will display on screen. At the top shows your parameters selected. As well as in the body at the top of the report

		Customer ID SYFT_E2E
Report Parameters Product Name	: NONE, Universal Name : NONE, Application : ALL, Activity : Install, Change, Initial Create Date From : 08/07/2022, Initia	Create Date To : , Initial Submit Date From : , Initial Submit
	📾 💀 🖺 🗎 🐠 🥔 🎒 🖼 🖉 🏍 🖓 🖘 📝	
Data as of Date: 01/24/2023	Order Status Report	
	Domain: Generated by	
	SYFT_E2E P2192422	
Product Name	Filter not applied	
UniversalName	Filter not applied	
Application	ALL	
Activity	Install,Change	
Initial Create Date From	08/07/2022	
Initial Create Date To	Filter not applied	
Initial Submit Date From	Filter not applied	
Initial Submit Date To	Filter not applied	
Complete Date From	Filter not applied	
Complete Date To	Filter not applied	
Current Status	Filter not applied	
Status Date From	Filter not applied	
Status Date To	Filter not applied	
Owner	Filter not applied	
Requested By	Filter not applied	
Last Submitted By	Filter not applied	
Submission Method	Filter not applied	
Force Submit	Filter not applied	
Customer Order ID	Filter not applied	
UOC Order ID	Filter not applied	
Seller	Filter not applied	
End User Name	Filter not applied	
Export instructions for multiline		
Open in excel. select top left con	er and click Wrap Text	

Initial Create Date	Initial Submit Date	PON	Child PON	RPON	Seller Access Request Number	Customer Orde
09/13/2022 13:10:10	09/13/2022 13:10:18	STS5-WAVE0913				
09/06/2022 08:10:34	09/06/2022 08:10:35	PTEST-060922				
09/07/2022 08:03:52	09/07/2022 08:03:53	PTEST-070922				
09/05/2022 11:01:35	09/05/2022 11:01:36	PT-REG-TC07-0509				
09/08/2022 10:45:15	09/06/2022 10:45:17	PT-REG-TC09-0609				
09/05/2022 13:28:19	09/05/2022 13:28:19	PT-REG-TC08-0509				
08/12/2022 14:30:26	08/12/2022 14:30:27	PT120822-US595-7				
						+

The menu at the top middle of the screen have options you can select on how to handle the report after it's ran. You can hover your mouse over each icon to display what they are.

<ul> <li>Reports</li> </ul>			
[My Reports]	Published Reports	] 📁 Order Insights Connect	🗀 UOC Marketplace Buyer
Report Param	eters Product Name :	NONE, Universal Name : NONE,	IE, Application : ALL, Activity : Install,Change, Initial Create Date From : 08/07/2022, Initial Create D
		<b>e b</b>	) 획 🗄 🕼 🥔 🎒 🖼 🗹 🕸 🍕 1/25 🛛 🔶 🏶 📝 📑



You can view recently ran reports by clicking on **My Reports** at the top left corner of the screen and then select **recent reports** 

leports					
[My Rep	orts]	[Published Reports]	📮 Order Insights Connect	UOC Marketplace Buyer	
ports >	Wy Rep	orts			
Rece	nt Rei	orte			
	ine roep	10103			
	ine roc				
Sr.No.		Report Name		Category Name	Time Stamp
	0			Category Name UOC Marketplace Bu	
Sr.No.		Report Name			vyer 01/24/2023 09:13:12
Sr.No.	0	Report Name Order Status Report		UOC Marketplace Bu	vyer 01/24/2023 09:13:12 vyer 01/24/2023 09:12:27

A report can be scheduled to be ran as well. Select **My Report,** click on **Filters**, click on **i**con to select a report to schedule to be ran from the drop down list.

Reports					
[My Reports]	Reports] 🗀 Order Insights Connect 🛛	UOC Marketplace Buye	r		
eports > My Reports					
Recent Reports					
<ul> <li>Report Execution Status</li> </ul>					
	e [(All)]   Report Name [(All)]   Execution	Type [(All)]   Status [(A	101		
Select Report(s) (Root)		Execution Ty		✓ Statu	s (All) 🗸
	III 🕼	✓ ×			0.07
Name					
4 📖 (Ro	ot)	•			
> 😥 O	rder Insights Connect				
Sr.No. R 🔺 📰 U	DC Marketplace Buyer		Completion Status	Completion [	Date
	Error Report - UOC				
	Interval Report - UOC				
	Order History Report				
	Order Status Report				
	Trending Report for Completions - UOC				
	including Report for completions - 000	Ť			

The selected report will display in the field. Select your **Execution type** and the date to start and end the scheduled run. Then click **Refresh.** Your schedule reports will display below

Select Rep Date From		UOC Marketplace Buyer/Ord	der Status Report	Ta. Execution	n Type (All)	✓ Status (All)	) ~
				Refresh			
Sr.No.	-	Report Name	Action	Execution Type	Completion Status	Completion Date	7
Sr.No.	0	Report Name UOC Marketplace Buyer/Order		Execution Type Run	Completion Status Success	Completion Date 01/24/2023 09:13:12	



Revision	Description	Author(s)
1.0	First Draft	Shavoyah Fox

### About Spectrum Enterprise

Spectrum Enterprise, a part of Charter Communications, Inc., is a national provider of scalable, fiber technology solutions serving many of America's largest businesses and communications service providers. The broad Spectrum Enterprise portfolio includes networking and managed services solutions: Internet access, Ethernet access and networks, Voice and TV solutions. The Spectrum Enterprise team of experts works closely with clients to achieve greater business success by providing solutions designed to meet their evolving needs. For more information, visit enterprise.spectrum.com.

Not all products, pricing and services are available in all areas. Pricing and actual speeds may vary. Restrictions may apply. Subject to change without notice. ©2023 Charter Communications. All rights reserved. Spectrum is a trademark of Charter Communications. All other logos, marks, designs, and otherwise are the trademarks and intellectual property belong to their respective third-party owners.

